

Wagga Wagga City Library Book Club Guidelines

WWCL Book Club Program

The Wagga Wagga City Library Book Club program is for library members who would like to lead or join a book club across the Wagga Wagga Local Government Area.

People wishing to form or join an existing WWCL Book Club can register their interest by contacting Wagga Wagga City Library on 6926 9700 or completing either the 'Register Your Book Club' or 'Join a Book Club' form on our website: waggalibrary.com.au/borrow/book-club

Overview

- The Book Club Program is only available to members of Wagga Wagga City Library. For non-library members joining the library is easy: simply visit the Wagga Wagga City Library or your nearest Agile Library Service and provide proof of current residential address.
- Each club may have a maximum of 10 members. A minimum of 6 members is recommended. A group leader must be nominated and will be responsible for liaising with the library.
- Clubs of the WWCL Book Club program are entitled to borrow up to 12 kits each year. The funds raised through membership fees will help to finance additional book club kits.
- The book club program offers a large range of titles, including fiction and non-fiction. Book Club members are encouraged to suggest new titles through the purchase suggestion form on our website: waggalibrary.com.au/borrow/purchase-suggestions-and-inter-library-loans. The library welcomes these suggestions but cannot undertake to purchase every title suggested.
- The registration fee is \$440 (including GST) for a 12-month period. *See the section on Fees and Charges for more information.*

Book Club Kits

- Book Club Kits comprise 10 copies of the same title, together with background notes and discussion questions. Where available, kits may also contain a DVD and/or an MP3 audio version of the title. Titles can be selected when visiting Wagga Wagga City Library, reserved via our Wagga Wagga City Library App, or online via our website: waggalibrary.com.au
- Clubs may have up to 4 titles on reserve at a time.
- New titles are released each month. These can be found by subscribing to our monthly Book Club Newsletter or visiting our website waggalibrary.com.au/borrow/book-club
- Clubs wishing to have a Large Print title included, must contact Wagga Wagga City Library on 6926 9700 or email wcl@wagga.nsw.gov.au. Once we have been notified of your preference we will provide a Large Print title when possible. Not all titles are available in Large Print. A list of kits that have a Large Print available can be found on our website.
- Book club kits are issued onto a club card, which will be issued to the nominated Book Club leader upon registration and payment of membership fees.

Loan Period

- The Loan period for book club kits is 6 weeks. Book club kits must be returned on time by the due date with all titles in good condition.
- If Book Club members have not finished reading their designated book by the end of the loan period and wish to do so, they may be able to borrow the same title from the library's general lending collection.

Late, Damaged or Lost Books

- Please return kits promptly, even if an item is damaged or missing.
- In the event of lost or damaged books, Book Club members should notify their club leader as soon as possible so appropriate arrangements can be made. When a book is lost the club leader will inform the member of the cost of replacing the book.
- The nominated Book Club leader is responsible for following up any late books. If books have been lost or damaged, full replacement cost must be paid before the next Book Club kit is issued. *See the section on Fees and Charges for more information.*

Fees and Charges

- Annual membership fees are **\$440 (including GST) per book club**. This covers administration, discussion questions, purchasing and processing of books, transport and handling of book kits around Wagga Wagga City Library and Agile Library locations.
- Membership fees are to be paid prior to collection of the first book club kit for the 12-month period. Fees can be paid by cash or EFTPOS at the circulation desk of Wagga Wagga City Library, OR online.
- Registration fees are not refundable. Please ensure you have familiarised yourself with the list of book club titles and understood the terms and conditions of the Book Club Guidelines.
- The replacement cost for damaged or lost Book Club books (Excluding Large Print titles) is \$40, which covers GST, postage, and processing costs.
- The replacement cost for lost or damaged Large Print Book Club books is the cost of the book and an additional \$10, which covers GST, postage, and processing costs.
- Fees will be reviewed on an annual basis.

See Wagga Wagga City Council Fees and Charges for more information.

wagga.nsw.gov.au/the-council/planning-and-reporting/fees-and-charges

Book Club Leader Responsibilities

- Co-ordinating the Book Club, including the venue, meeting time and members.
- The group leader is responsible for collecting and organising payment of annual membership fees, and any fees for lost and damaged books.
- Ensuring that all parts of the book club kits are returned by the due date.
- Organising the collection and return of book club kits from Wagga Wagga City Library or an Agile Library Service location, using the club card. When a book club kit is to be collected from an Agile Library Service point, it is the club leader's responsibility to ensure that the kit is collected on time from the appointed service location.
- If a club wishes to have more than 10 members, they are responsible for locating additional copies of the books.

Registration and Renewal

- Club leaders will receive notification via email about renewal of their club registration 1-2 months before their club renewal is due.
- **Completion of a Club Registration form binds all club members to the Wagga Wagga City Library Book Club Guidelines.**

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