

Wagga Wagga City Library Book Club Guidelines – 2023/2024

WWCL Book Club Program

The Wagga Wagga City Library Book Club is for library members who would like to lead or join a book club across the Wagga Wagga Local Government Area.

Overview:

- Groups wishing to get together once a month to share their love of reading with others are invited to form a club and nominate a group leader.
- Each group can have up to 10 members with a suggested minimum of 6.
- Fees: \$400 (including GST) for membership and administration per club to be paid in January. This covers the group until the program concludes in December each year.
- Clubs organise their own venues.
- Up to 12 kits each year will be available to each group. The Book Club program offers a large range of titles, including fiction and non-fiction. Book Club members are encouraged to suggest new titles through the purchase suggestion form on our website:
<https://waggalibrary.com.au/borrow/purchase-suggestions-and-inter-library-loans>

Membership

- The Book Club Program is only available to members of Wagga Wagga City Library. For non-library members joining is easy: simply visit the Wagga Wagga City Library or your nearest Agile Library Service and provide proof of current residential address.
- Each club is to have maximum of 10 members. A minimum of 6 members is recommended. A club leader must be nominated and will be responsible for liaising with the library. The group club is also responsible for collecting annual membership fees and ensuring that all book club members have paid their fees. If a club wishes to have more than 10 members, they are responsible for locating additional copies of the books.

Membership Entitlements

- Members of the WWCL Book Club program are entitled to borrow up to 12 kits per year. The funds raised through membership fees will help to finance additional book club kits.
- Titles can be selected when visiting Wagga Wagga City Library or reserved online via website: waggalibrary.com.au
- The library will provide tips on running a successful book club.

WWCL Book Club Kits

- WWCL Book Club Kits comprise 10 copies of the same title, together with background notes and discussion questions. Where available, kits may also contain a DVD and/or an MP3 audio version of the title.
- Book club kits are issued under one club membership card, which will be issued to the nominated WWCL Book Club leader upon registration and payment of WWCL Book Club membership fees.
- A range of titles will be offered, including fiction and non-fiction. WWCL Book Club members are encouraged to make suggestions for future book purchases each calendar year.
- The library welcomes these suggestions but cannot undertake to purchase every title suggested.

Membership Obligations

Fees and Charges

- Annual memberships and renewals are based on the initial date of registration. Membership fees will automatically be applied after a 12-month period.
- Annual membership fees are:
 - \$400 (including GST) per book club for membership and administration (background notes and discussion questions, processing of the books, transport, and handling of book kits around WWCL and Agile Library locations),
 - Fees will be reviewed on an annual basis.
 - Membership fees are to be paid prior to collection of the first book club kit. Fees can be paid by cash or EFTPOS at the circulation desk of Wagga Wagga City Library, OR online with the online registration form.

Loan Period

- The Loan period for book club kits is 8 weeks. Book club kits must be returned on time by the due date with all titles intact.
- If Book Club members have not finished reading their designated book by the end of the loan period and wish to do so, they may be able to borrow the same title from the library's lending collection.

Late, Damaged or Lost Books

- The nominated Book Club leader is responsible for following up any late books. If books have been lost or damaged, full replacement cost must be paid before the next Book Club kit is issued. The replacement cost for WWCL Book Club books is \$37, which covers GST, postage, and processing costs.
- In the event of lost or damaged books, Book Club members should notify their club leader as soon as possible so appropriate arrangements can be made. When a book is lost the club leader will inform the member of the cost of replacing the book.
- Please return kits promptly, even if an item is damaged.

Book Club Leader Responsibilities

- Co-ordinating the Book Club – venue, meeting time and members.
- Collecting membership fees from each member in their club.
- Organising the collection and return of book club kits from Wagga Wagga City Library or an Agile Library Service location, using the club card. When a book club kit is to be collected from an Agile Library Service point, it is the club leader's responsibility to ensure that the kit is collected on time from the appointed service location.
- Ensuring that all parts of the book club kits are returned on time and that the fees for lost or damaged books are paid.

Expressions of Interest

- Completion of the registration form binds all club members to the **Wagga Wagga City Library Book Club Guidelines**.
- Registration fees are not refundable. Please ensure you have familiarised yourself with the list of book club titles and understood the terms and conditions of the Book Club Guidelines.
- People wishing to form or join an existing WWCL Book Club can register their interest by contacting Wagga Wagga City Library on 6926 9700 or completing the 'Join a Book Club' form available at: <https://waggalibrary.com.au/borrow/book-club>